

SPEAR

Surveying and Planning through Electronic Applications and Referrals



SPEAR Release Notes

Release 4.5

The following functional changes to SPEAR have been included in Release 4.5:

	Users Impacted	Feature	Description
1.	All Users	Notification Enhancements CR4401: PE1422, PE1499, PE1510, PE1633, PE1693, PE1531	<p>This change provides several enhancements to SPEAR email notifications:</p> <ul style="list-style-type: none"> • A notification is sent directly to the requester once an authentication or internal request action has been completed. This will replace the notification sent to the organisation's main SPEAR inbox following an authentication request. • Responsible Authority users can elect to notify the designated contact when a SPEAR application is allocated to them. • Guests will receive notification of the following milestones: <ul style="list-style-type: none"> ○ Planning permit decision ○ Amended planning permit decision ○ Street addressing completed ○ Certification decision ○ Amended certification decision ○ SOC decision ○ Release for lodgement ○ Cancel release for lodgement ○ Lodgement at Land Use Victoria ○ Registration at Land Use Victoria • The 'Release for Lodgement' notification now includes a link to download all documents as either a merged PDF or a ZIP file. • SPEAR users will be notified when a certification or joint application is rejected at Land Use Victoria. Applicant Contacts will also be notified when their boundary plan or Transfer of Land Act application is rejected. • SPEAR users will receive a notification 12 months before a certification expires. This is in addition to the existing notifications at 6 months, 3 months, 1 month and upon expiry. SPEAR will also notify the Applicant Contact and Lodging Parties 3 months before an Abstract of Field Records is due to lose currency (2 years)

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			<p>and 6 months before it expires (5 years).</p> <ul style="list-style-type: none"> Referral authorities that indicate 'No Referral Required' for a specific application will no longer receive emails related to that application, unless the application is re-referred to them. Users can now select Land Use Victoria and individual referral authorities as recipients of 'Other Document Type' notifications.
2.	All users	Create a view only access level in SPEAR CR4608: PE1568	Provide a 'view-only' access level to allow a user to view all applications associated with their organisation, but have no ability to respond, upload or authenticate anything.
3.	All Users	Enhancements to Statement of Compliance (SOC) and amended plan watermarking CR4612: PE1722	Watermarking on documents using Technical Note 4 compliant plan templates has been enhanced to: <ul style="list-style-type: none"> Show the SOC issue date on the plan document if the SOC decision was made separate to the certification decision. The separate SOC form will continue to be produced and signed by the council, as required by legislation. Retain the original surveyor's signature on documents that are amended at Land Use Victoria's request. The amending surveyor's signature (even if it is the same surveyor) will be included in the document margins instead of the designated area on the document.
4.	All Users	Enhance the 'Manage Conditions' functionality CR4615: PE1745	The 'Manage Conditions' functionality has been improved to: <ul style="list-style-type: none"> Remove the requirement for Applicant Contacts to indicate whether each condition is satisfied when adding a comment. Allow Responsible Authorities to copy conditions from one SPEAR application to another using the

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			<p>SPEAR reference number.</p> <ul style="list-style-type: none"> • Cease sending email notifications relating to the 'Manage Conditions' functionality to referral authorities. • Add sorting functionality and various formatting enhancements, including additional details on the View Conditions screen and the printable version.
5.	All Users	<p>Update fees in accordance with the <i>Planning and Environment (Fees) Regulations 2016</i></p> <p>CR4706: PE1569</p>	<p>The calculation of fees and fee categories has been updated in line with the recent changes to the <i>Planning and Environment (Fees) Regulations 2016</i> and <i>Subdivision (Fees) Regulations 2016</i>. The new fees will be shown when calculating or paying statutory fees.</p>
6.	Responsible Authority	<p>Allow council to reinstate a withdrawn and a lapsed application</p> <p>CR4406: PE1452</p>	<p>Responsible Authorities can now reinstate a withdrawn application on behalf of the Applicant Contact or restore a lapsed application if required.</p>
7.	Responsible Authority	<p>Allow Responsible Authorities to request a new document version before endorsement</p> <p>CR4610: PE1679</p>	<p>Responsible Authorities can use the 'Request new document for endorsement' action to request a new version of a document which is to be endorsed. This has been extended to include documents which haven't previously been endorsed.</p>
8.	Responsible Authority	<p>Include addresses in periodic title allocations spreadsheets</p>	<p>The title allocation spreadsheet has been updated to:</p> <ul style="list-style-type: none"> • Include the address and PFI reference against each new title.

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		CR4616: PE1699	<ul style="list-style-type: none"> More clearly identify the parent, balance and new titles. This has also been reflected in the New Title Allocations Advice PDF.
9.	Applicant Contact	<p>Improve the collection and supply of Digital Survey Geometry Files to Vicmap</p> <p>CR4399: PE976</p>	<p>Applicant Contacts are now prompted to supply a digital survey geometry file to support the Vicmap maintainer to update the map base. This will apply to section 22, 32, 35, 35(8) and 37 Subdivision Act dealing types (excluding ePlans), and OP applications where a plan of crown allotment is being added. This must be CAD format (.dgn, .dxf or .dwg) and should be updated when the plan parcellation or datum changes. Applicant Contacts can opt-out of providing the digital survey geometry file if required.</p>
10.	Applicant Contact	<p>Improve the release for lodgement workflow associated with a re-certification</p> <p>CR4609: PE1627</p>	<p>The release for lodgement process is now clearer for Applicant Contacts and lodging parties due to enhanced email notifications and screen text.</p> <p>Additionally, if council consent is sought, SPEAR now allows the Responsible Authority to reject changes and require instead that the plan be re-certified. This will prompt the Applicant Contact to submit a Form 8.</p>
11.	Applicant Contact	<p>Enhancements to the 'Create Application' screen</p> <p>CR4618: PE1624, PE1733</p>	<p>This change provides the following enhancements to the Create Application screen in SPEAR:</p> <ul style="list-style-type: none"> The requirement to add applicant details to a boundary plan will be removed for electronic lodgements. The applicant details will still be required on the Approval of Boundary Plan form. Volume and folio numbers entered when creating a boundary plan application will be pre-populated into the Approval of Boundary Plan form. The applicant phone number is now mandatory for applications with a planning permit, as required by the <i>Planning and Environment Regulations 2015</i>.

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			<ul style="list-style-type: none"> • Applicant Contacts can now specify more than one applicant for each application. • Objector details will now be displayed alongside the objection. • The 'Application name or Estate name' field now allows up to 50 characters.
12.	Applicant Contact and Land Use Victoria	Don't allow a Title Plan without a TP number to be certified by the Surveyor-General CR4617: PE1744	Where the Applicant Contact is submitting a Plan of Crown Allotment in an OP application, the OP number must be supplied. In addition, new validations will ensure that an OP or TP cannot be certified unless the relevant OP or TP number has been supplied.
13.	Applicant Contact and Applicant Contact (ePlan)	Support the submission of Compiled Plans in SPEAR CR4423: PE1702	<p>SPEAR will now prompt Applicant Contacts to provide a Compiled Plan before the plan can be released for lodgement. This applies to Section 37 Stage 2+, 32 and 35 dealings (for both PDF and ePlan applications).</p> <p>Where an Compiled ePlan is supplied, a PDF Compiled Plan will be visualised from the ePlan data and a Compiled ePlan Validation Report will be produced.</p>
14.	Applicant Contact (ePlan)	SPEAR support for the ePlan Visualisation Enhancement Tool CR4613: PE1736	<p>This change request will allow the ePlan-enabled surveyors to enhance the PDF plan visualised by SPEAR, using the following main functions:</p> <ul style="list-style-type: none"> • adjust labels and arrows • create enlargement diagrams • define sheets • define exaggerations

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15.	Applicant Contact (ePlan)	Add registration data to the ePlan XML and strip the OC schedule from the visualised PDF CR4614: PE1739	This change request will provide functionality for <ul style="list-style-type: none"> Supporting the stripping of the owners corporation information from the visualised ePlan PDF on registration of the dealing in VOTS Adding the registration and approvals data to the ePlan LandXML on registration prior to imaging of the plan